



Executive Council Minutes | December 15, 2016

Roger Tourangeau	President	Present
Tim Johnson	Vice President	Present
Mollyann Brodie	Past President	Present
Allyson Holbrook	Secretary-Treasurer	Present
Janet Streicher	Associate Secretary-Treasurer	Absent
Sandra Bauman	Communications Chair	Present
Jennifer Hunter Childs	Associate Communications Chair	Absent
Jennifer Dykema	Conference Chair	Present
Trent Buskirk	Associate Conference Chair	Present
Sarah Cho	Education Committee Chair	Present
Brady West	Associate Education Chair	Present
Anna Wiencrot	Membership & Chapter Relations Chair	Present
Morgan Earp	Associate Membership & Chapter Relations Chair	Absent
John Loft	Standards Chair	Absent
Andy Peytchev	Associate Standards Chair	Present
Rich Morin	Councilor-at-Large	Present
Nancy Belden	Councilor-at-Large	Present

Staff

Adam Thocher	Executive Director	Present
Heidi Diederich	Administrative Director	Present
Crystal Stone	Administrator	Present

WELCOME, INTRODUCTIONS, CALL TO ORDER, REVIEW AND APPROVAL OF MINUTES

President Roger Tourangeau called the meeting to order at 1:02 p.m. EST and a quorum was established.

Rich Morin moved, seconded by Allyson Holbrook to approve the minutes of the November 17, 2016 Council meeting as presented. The minutes were approved unanimously.

SECRETARY-TREASURER REPORT

October 2016 Financials

Secretary-Treasurer Allyson Holbrook reported as of October 31, 2016, net income is at \$197,541. This represents 100% of revenue and 86% of expenses for the year. The end of year outlook continues to project a small surplus.

Allyson reported that the sponsorship prospectus was now available and that this is the first year that the sustaining sponsorships were included.

Allyson also indicated that the Investment Committee was doing some short term investments.

CONSENT AGENDA

Roger Tourangeau noted that the following consent reports were presented for information: AAPOR.org Metrics, Communications Committee, Conference Steering Committee, Education Committee, Executive Director Report, Membership & Chapter Relations, Federal Budget AAPOR Coalition Letters, Sirken Award – ASA-AAPOR Final and Past President Update.

Trent Buskirk moved, seconded by Brady West to accept the consent reports as amended. The motion carried unanimously.

Standards Committee Report: Roger Tourangeau asked for clarification on the Standards Report. The committee indicated they would discuss further and report back to council.

APPOINTMENTS - All

- None.

UPDATE ON BOOK AWARD QUALIFICATIONS – Belden

Nancy Belden asked Council to amend the language around the year the nominated book award was published. Books considered for the award in 2017 would need to have been published in 2014 or later. Council agreed with this change.

OPEN ACCESS WITH OUP – Tourangeau

Roger Tourangeau reported that Oxford University Press had contacted him recommending that AAPOR offer open access to JSSAM and POQ. This means the articles would be publicly available as soon as the journal is published.

Mollyann Brodie moved, seconded by Anna Wiencrot to switch to open access assuming the POQ and Survey Practice Advisory committees concur and ask that Oxford University Press come back to Council with a proposal on how to handle hardship cases for authors. The motion carried unanimously.

SURVEY PRACTICE EDITOR – Cho

Sarah Cho reported that the committee is nominating Ashley Amaya for the position of Survey Practice Editor.

Brady West moved, seconded by Andy Peytchev to approve the nomination of Ashley Amaya to the Survey Practice Editor position. The motion carried unanimously.

OTHER OLD/NEW BUSINESS - All

There was no additional old or new business discussed.

ADJOURNMENT

Roger Tourangeau stated that regular meeting was adjourned at 1:42 p.m. EST.

Rich Morin moved, seconded by Nancy Belden to adjourn the Executive Council meeting. The motion carried unanimously.