Executive Council Minutes | December 15, 2016

Roger Tourangeau President Present
Tim Johnson Vice President Present
Mollyann Brodie Past President Present
Allyson Holbrook Secretary-Treasurer Present
Janet Streicher Associate Secretary-Treasurer Absent
Sandra Bauman Communications Chair Present
Jennifer Hunter Childs Associate Communications Chair Absent
Jennifer Dykema Conference Chair Present
Trent Buskirk Associate Conference Chair Present
Sarah Cho Education Committee Chair Present
Brady West Associate Education Chair Present
Anna Wiencrot Membership & Chapter Relations Chair Present
Morgan Earp Associate Membership & Chapter Relations Chair Absent
Rich Morin Councilor-at-Large Present
Nancy Belden Councilor-at-Large Present

Staff
Adam Thocher Executive Director Present
Heidi Diederich Administrative Director Present
Crystal Stone Administrator Present

WELCOME, INTRODUCTIONS, CALL TO ORDER, REVIEW AND APPROVAL OF MINUTES
President Roger Tourangeau called the meeting to order at 1:02 p.m. EST and a quorum was established.

Rich Morin moved, seconded by Allyson Holbrook to approve the minutes of the November 17, 2016 Council meeting as presented. The minutes were approved unanimously.

SECRETARY-TREASURER REPORT

October 2016 Financials
Secretary-Treasurer Allyson Holbrook reported as of October 31, 2016, net income is at $197,541. This represents 100% of revenue and 86% of expenses for the year. The end of year outlook continues to project a small surplus.

Allyson reported that the sponsorship prospectus was now available and that this is the first year that the sustaining sponsorships were included.

Allyson also indicated that the Investment Committee was doing some short term investments.

CONSENT AGENDA
Roger Tourangeau noted that the following consent reports were presented for information: AAPOR.org Metrics, Communications Committee, Conference Steering Committee, Education Committee, Executive Director Report, Membership & Chapter Relations, Federal Budget AAPOR Coalition Letters, Sirken Award – ASA-AAPOR Final and Past President Update.

Trent Buskirk moved, seconded by Brady West to accept the consent reports as amended. The motion carried unanimously.

Standards Committee Report: Roger Tourangeau asked for clarification on the Standards Report. The committee indicated they would discuss further and report back to council.
APPOINTMENTS - All

- None.

UPDATE ON BOOK AWARD QUALIFICATIONS – Belden

Nancy Belden asked Council to amend the language around the year the nominated book award was published. Books considered for the award in 2017 would need to have been published in 2014 or later. Council agreed with this change.

OPEN ACCESS WITH OUP – Tourangeau

Roger Tourangeau reported that Oxford University Press had contacted him recommending that AAPOR offer open access to JSSAM and POQ. This means the articles would be publicly available as soon as the journal is published.

Mollyann Brodie moved, seconded by Anna Wiencrot to switch to open access assuming the POQ and Survey Practice Advisory committees concur and ask that Oxford University Press come back to Council with a proposal on how to handle hardship cases for authors. The motion carried unanimously.

SURVEY PRACTICE EDITOR – Cho

Sarah Cho reported that the committee is nominating Ashley Amaya for the position of Survey Practice Editor.

Brady West moved, seconded by Andy Peytchev to approve the nomination of Ashley Amaya to the Survey Practice Editor position. The motion carried unanimously.

OTHER OLD/NEW BUSINESS - All

There was no additional old or new business discussed.

ADJOURNMENT

Roger Tourangeau stated that regular meeting was adjourned at 1:42 p.m. EST.

Rich Morin moved, seconded by Nancy Belden to adjourn the Executive Council meeting. The motion carried unanimously.